

Regulations of the International Mediation Centre Council at the International Chambers of Commerce

I.

Members of the Council

1. The International Mediation Centre Council (hereinafter referred to as the Council) comprises of representatives of each Chamber of Commerce, which is a member of the Group – one for each Chamber.
2. Each Chamber of Commerce decides who represents its interests in the Council. A change of the representative is binding when all other members of the Council are informed and become acquainted with the information. This can be done amongst others via e-mail with confirmation of receipt.
3. A person who represents a Chamber should be familiar with the mediation and out of court dispute resolution.
4. The President of the Council is elected by the members of the Council by a majority vote during the meeting.
5. A person who is convicted with a binding Court Decision or to whom it was forbidden for that person to conduct a business activity on the territory of the Republic of Poland cannot be a Member of the Council.
6. A person whose activity within or outside the Chamber in any way is against the International Mediation Centre's activity or a person who is involved in an activity of other mediation centres cannot be a Member of the Council.

II.

Objectives of the Council

1. The Council's objectives are
 - a) to determine the direction of the International Mediation Centre's activity,
 - b) to discuss the current issues related to the International Mediation Centre's activity,
 - c) to promote the International Mediation Centre's activity within the Chamber which he/she represents,
 - d) to initiate and plan workshops and presentations related to the promotion of the International Mediations Centre's activity and mediation itself within the Chambers which are members of the Council,

- e) to appoint members of the Consultative Council or accept resignation or decide on dismissal of a member of the Consultative Council due to his/her gross negligence or willful misconduct for incurred loss towards the International Mediation Centre,
 - f) to appoint or dismiss partners of the International Mediation Centre.
2. The council appoints and dismisses the International Mediation Centre Coordinator.

III.

The Council's meetings

1. The Council meets when necessary, but no less than once a quarter.
2. The Council is summoned by the Council President or the Coordinator via email or traditional mail.
A member of the Council may be represented by a proxy during a meeting. The Chamber member's proxy can only be a person who participates in the chamber's activity.
3. Notification of a meeting should be sent no later than 2 weeks prior to the planned meeting and should include the date, place and agenda of the meeting.
4. Two consecutive unjustified absences of a Council's member or lack of engagement and justified refusal to engage in the International Mediation Centre activity may result in the dismissal of the member from the Council.
5. All decisions during Council meetings should be accepted by a majority vote of the council members present during a particular meeting. In the cases related to the appointment or dismissal of the Council Coordinator and Council's members requires the majority vote of all Council members.

IV.

Communication

1. For current issues related to the Council's activity, communication amongst parties is acceptable via electronic mail.
2. Only current issues related to media and urgent issues may be consulted via e-mail.